

**MINUTES OF THE SPECIAL MEETING OF THE
COUNCIL OF THE TOWN OF MELITA
HELD OVER EMAIL ON JUNE 16TH, 2022**

PRESENT: Mayor Bill Holden, Councillor Brian Teetaert, Councillor Grant Hume, Councillor Cara Redpath, Councillor Rhonda Verplanche and CAO Breigh Crepeele

#2022-155 – VERPLANCHE/REDPATH

BE IT RESOLVED THAT the following sections of the Policy and Procedures Manual;

- HR-120 – Job Description – CAO
- HR-121 – Job Description – Administrative Assistant
- HR-122 – Job Description – Office Clerk

for the Town of Melita has been reviewed and approved by council.

CARRIED 5-0

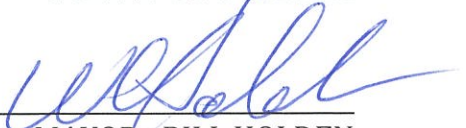
#2022-156 – REDPATH/HOLDEN

BE IT RESOLVED THAT the Council of the Town of Melita does promote Laurie Dalziel to the position of Administrative Assistant with a wage increase of \$2.50, effective June 16th, 2022.

CARRIED 5-0

Adopted June 28th, 2022

TOWN OF MELITA



MAYOR- BILL HOLDEN



CAO - BREIGH CREPEELE