

**MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE TOWN OF MELITA**  
HELD IN THE TOWN OF MELITA COUNCIL CHAMBERS  
ON **TUESDAY FEBRUARY 14, 2023 AT 4:00 PM**

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**PRESENT:** Mayor Bill Holden, Deputy Mayor Rhonda Verplanche, Councillor Cara Redpath, Councillor Grant Hume and CAO Breigh Crepeele.

**ABSENT:** Councillor Camiel Serruys

Call to Order at 4:00 pm

**ADOPTION OF AGENDA**

**#2023-026 – HUME/VERPLANCHE**

BE IT RESOLVED THAT the Agenda as prepared by Chief Administrative Officer for the Regular Meeting of February 14, 2023 be adopted with the following additions:

- Library Minutes
- MMA Boot Camp
- Property Tax Payment Agreement

**CARRIED 4-0**

**CONFIRMING OF THE MINUTES**

**#2023-027 – VERPLANCHE/HUME**

BE IT RESOLVED THAT the Minutes from the Regular Meeting of January 24<sup>th</sup>, 2023 be adopted as circulated.

**CARRIED 4-0**

**BY-LAWS**

**#2023-028 – HOLDEN/VERPLANCHE**

BE IT RESOLVED THAT By-Law #2023-002, being a By-Law to establish a rate for Street Lighting, Fire and Police Protection Services within the Town of Melita limits, as a special service for 2023 to 2027, be given first reading.

**CARRIED 4-0**

**#2023-029 – HOLDEN/VERPLANCHE**

BE IT RESOLVED THAT By- Law #2023-003, being a By-Law to establish Water & Sewer Rates for the Town of Melita, be given first reading.

**CARRIED 4-0**

**#2023-030 – HOLDEN/VERPLANCHE**

BE IT RESOLVED THAT By- Law #2023-003, being a By-Law to establish Water & Sewer Rates for the Town of Melita, be given second reading.

**CARRIED 4-0**

**COMMUNICATIONS**

<b>From</b>	<b>Date</b>	<b>Subject</b>
Breaking Barriers Team	January 23 <sup>rd</sup>	RCMP Invite
Manitoba Government	January 30 <sup>th</sup>	MB Gov't Accessibility Plan
Delo/Win Airport Comm.	January 2023	Funding Request
Hudson Bay Route Assoc.	January 2023	Annual Report/Membership
Melita 3 & 83 Cruisers	February 2 <sup>nd</sup>	2023 Show & Shine
Clark's Cont. & Maint.	February 3 <sup>rd</sup>	2023 Dust Control Rates
Melita Banana Days	February 2 <sup>nd</sup>	Tourism Committee
Melita Grad Class	February 6 <sup>th</sup>	2023 Graduation
Municipal Relations	February 9 <sup>th</sup>	New Planning Act Handbook

**#2023-031 – VERPLANCHE/REDPATH**

WHEREAS the Deloraine/Winchester Airport is one of only two sites where the air ambulance can refuel Southwest of Winnipeg;

AND WHEREAS the Deloraine/Winchester Airport Commission Annual Procedures Maintenance is \$4,000 each year from 2021-2025;

THEREFORE, BE IT RESOLVED THAT the Council of the Town of Melita grant \$300.00 to the Deloraine/Winchester Airport Commission, to assist with the Annual Procedures Maintenance costs.

**CARRIED 4-0**

**#2023-032 – VERPLANCHE/REDPATH**

BE IT RESOLVED THAT the Council of the Town of Melita does approve the written request from the Melita 3 & 83 Cruisers for their Annual Show & Shine on August 13<sup>th</sup>, 2023 at Central Park.

**CARRIED 4-0**

**#2023-033 – REDPATH/VERPLANCHE**

BE IT RESOLVED THAT the Council of the Town of Melita does approve the written request from the Melita Grad Class of 2023 for their celebration held at the Melita Legion Hall on June 24<sup>th</sup>, 2023.

**CARRIED 4-0**

**COUNCIL COMMITTEES**

**#2023-034 – HOLDEN/VERPLANCHE**

BE IT RESOLVED THAT the following accounts be hereby authorized for payment by the administration in the following amounts:

<b>BANK</b>	<b>DATE</b>	<b>CHQ No's/ EFT's</b>	<b>AMOUNT</b>
GENERAL	02-06-23	# 33510 - 33523	\$78,990.57
GENERAL	02-14-23	# 33524 - 33542	\$45,913.45
PAYROLL	01-27-23	Direct	\$18,581.69
PAYROLL	02-10-23	Direct	\$18,560.13
MONTH END PAYROLL	01-31-23	Direct	\$5,028.40

**CARRIED 4-0**

**#2023-035 – HOLDEN/VERPLANCHE**

BE IT RESOLVED THAT the Council of the Town of Melita does accept the year-to-date financial statement prepared for the month ending December 31<sup>st</sup>, 2022 as presented.

**CARRIED 4-0**

**#2023-036 – REDPATH/VERPLANCHE**

BE IT RESOLVED THAT the Council of the Town of Melita does approve the Hall Caretaker Agreement with Rob McCutcheon from February 1<sup>st</sup>, 2023 to December 31<sup>st</sup>, 2024.

**CARRIED 4-0**

**#2023-037 – REDPATH/ VERPLANCHE**

BE IT RESOLVED THAT the Council of the Town of Melita does accept all committee reports as presented.

**CARRIED 4-0**

**BUSINESS ARISING/UNFINISHED BUSINESS**

**#2023-038 – VERPLANCHE/HUME**

BE IT RESOLVED THAT the Council of the Town of Melita agree to hire Matt Bruhn as a permanent full time Public Works Labourer, at the wage and terms indicated in Schedule A.

BE IT FURTHER RESOLVED THAT the start date is April 3<sup>rd</sup>, 2023.

**CARRIED 4-0**

**NEW BUSINESS**

**#2023-039-VERPLANCHE/REDPATH**

BE IT RESOLVED THAT the following additions for the Town of Melita Policy and Procedure Manual have been reviewed and approved by council.

- HR-506 – Abuse & Molestation Policy

**CARRIED 4-0**

**#2023-040 – HUME/VERPLANCHE**

BE IT RESOLVED THAT the Council of the Town of Melita does accept the tender from Roberta Brown for the Town Office Caretaker and Morrow Park Washroom cleaning position.

**CARRIED 4-0**

**#2023-041 – REDPATH/HUME**

BE IT RESOLVED THAT the Council of the Town of Melita does approve all outstanding 2022 utility accounts over 90 days be transferred over to 2022 tax roll in the amount of \$55,461.75

In accordance with Schedule A.

**CARRIED 4-0**

**#2023-042 – REDPATH/VERPLANCHE**

WHEREAS the MMA is hosting a Finance & Administration Boot Camp on March 8<sup>th</sup> to 10<sup>th</sup>, 2023 with a registration fee of \$825;

BE IT RESOLVED THAT the Council of the Town of Melita does approve for Breigh Crepeele to attend.

**CARRIED 4-0**

**ADJOURNMENT**


**#2023-043 – REDPATH/VERPLANCHE**

BE IT RESOLVED THAT the Regular Meeting of February 14<sup>th</sup>, 2023 does now adjourn at 6:48 pm.

**CARRIED 4-0**

Adopted February 28<sup>th</sup>, 2023

**TOWN OF MELITA**

  
MAYOR- BILL HOLDEN

  
CAO- BREIGH CREPEELE